

Intradistrict (and Interdistrict) Transfer Open Enrollment

Virtual Enrollment Fair





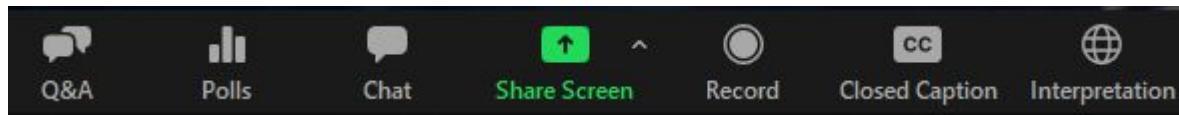
Agenda for Today:

- Welcome & Introductions
- TK/Kindergarten Enrollment
- Intradistrict Transfer Open Enrollment Window
- Interdistrict Transfers Process
- Overflow of Students
- Questions & Answers (Q&A)
- District Contacts & Closing Thoughts



Welcome & Introductions

Zoom Webinar How-to-Participate



Ask your questions via the Q&A (Question & Answer) Tool for the panelists and moderators.

Interpretation in ASL, Dari, and Spanish available by clicking the Interpretation channel. Please make sure to mute the original sound.

This webinar is being recorded, and will be posted on the FACE YouTube Channel for those wishing to view the information.





Welcome & Introductions

Family & Community Engagement (FACE):

Heriberto Soto, Coordinator

Email :heriberto.soto@twinriversusd.org

Phone: 916-566-1600 Ext. 33223

FACE Website for Future Workshops and
Community Resources:
www.bit.ly/TwinRiversUSDFACE



English Learner Services Department

Paul Barajas

Spanish Interpreter

Email: paul.barajas@twinriversusd.org



Welcome & Introductions

Student Services Department:
<https://www.twinriversusd.org/Students-Families/Student-Services/index.html>

Student Services Department

Debra Thorne
Enrollment Demographic Specialist
Email: debra.thorne@twinriversusd.org
Phone: 916-566-1600 x33216

Robin Ewing
Administrative Secretary
Email: robin.ewing@twinriversusd.org
Phone: (916) 566-1600 ext. 33110

Maria Barragan
Administrative Clerk Bilingual Senior
Email: maria.barragan@twinriversusd.org
Phone: (916) 566-1600 ext. 33217

If you have questions regarding registration and enrollment, email stu.services@twinriversusd.org or you may call our Student Support Service Line at (916) 566-7801 during the hours of 8:00am to 4:00pm Monday thru Friday.



Twin Rivers Updates & Resources

TRUSD Helplines for Families

- English Learner Services Department (ELSD) can be contacted with their Message Line: (916) 566-1600 Ext. 33424. ELSD Staff will return your call during regular business hours.
- Special Education Department can be contacted at:
 - Message Line: (916) 566-1617- Special Education Staff will return your call during regular business hours.
- Technical support for your district-provided devices is available from our **IT Help Desk** by email TechSupport@twinriversusd.org or by calling (916) 566-7802, Monday - Friday, 7a.m.-5p.m.





What program does my child qualify for the 2021-2022 School Year?



Your child may qualify for **Early Head Start** if between 24 and 36 months of age.

Your child may qualify for **State Preschool and Head Start** programs if they are turning 3 on September 1, 2021 or before.

Your child qualifies for **Transitional Kindergarten** if they turn 5 years of age between September 2 and December 2, 2021.

Your child will be attending **Kindergarten** if they turn 5 years of age on September 1, 2021 or before.



Early Childhood Education (ECE): Preschool and Head Start Enrollment

ECE Programs Offered:

- Half-day State Preschool
- Full-day State Preschool
- Full-day State Infant/Toddler Program (limited space)
- Head Start Preschool
- Early Head Start

Link: www.bit.ly/TRPreschoolEnrollment
or scan the QR Code:



Have questions?

Contact the ECE Enrollment Staff at
EnrollPreK@twinriversusd.org or call the ECE Department at (916) 566-1616.

Virtual Enrollment Fair:

State Preschool and Head Start Enrollment
Tuesday, January 19, 2021 5:00 PM
Register: <https://bit.ly/VEFJan19>



TK-12 Grade Enrollment: Charter Schools

Charter Schools would need to be contacted directly for registration and enrollment.

Creative Connections Charter School:
<http://ccaa.twinriversusd.org/About-Us/Application-Process/index.html>

Deadline: Friday, January 15, 2021 at 4:00 p.m.

K-6- Shelly Boschee
[\[shelly.boschee@twinriversusd.org\]](mailto:shelly.boschee@twinriversusd.org)

7-12- Wendy Hatt
[\[wendy.hatt@twinriversusd.org\]](mailto:wendy.hatt@twinriversusd.org)

Smythe Academy of Arts and Sciences P-6:
<http://smythe6.twinriversusd.org/Families/Enrollment/index.html>

Office Manager: Jenny Koons [jenny.koons@twinriversusd.org]

Enrollment is from 1/4/21 to 3/12/21

Intent to Return Forms for current students are due 1/29/21

Smythe Academy of Arts and Sciences Middle School:
<http://smythe7.twinriversusd.org/About-Us/Enrollment/index.html>

Office Manager: Echinew Cha [echinew.cha@twinriversusd.org]

Applications will be available on Tuesday, January 19, 2021

Westside Preparatory Charter School:
<http://wpcs.twinriversusd.org/index.html>

Deadline: Thursday, February 4, 2021 4:00 PM

Eastside: Cathy.Dupuy@twinriversusd.org
Westside: Andrea.Dealba@twinriversusd.org
Frontier: Crystal.Gardner-Deeble@twinriversusd.org
Regency Park: Marisol.Rangel@twinriversusd.org

Intradistrict & Interdistrict Transfers

Link: <https://www.twinriversusd.org/enrollment>



TK-12 Grade Enrollment: Find Your School

Twin Rivers Unified School District

601 Hagglin Avenue, Sacramento, California 95833, United States

Explore the map:

Top Left side Controls:

Top Right side Controls:

Browse assigned Schools:
Click on a school below to popup info on the map

Strauch ES (K - 6)
3141 Northstead Dr.
Sacramento, CA 95833

Rio Tierra Jr HS (7 - 8)
3201 Northstead Dr.
Sacramento, CA 95833

Grant HS (9 - 12)
1400 Grand Ave
Sacramento, CA 95838

Map

601 Hagglin Avenue, Sacramento, California 958...

The **My School Locator** tool will allow you to view which schools (Transitional Kindergarten thru 12th Grade) are assigned based your home address.

FYI: The School Board approved a resolution in 2020 to standardize school configurations [K-6, 7-8 and 9-12 schools] over a two-year process.

This does not apply to charter schools.

Link: www.twinriversusd.org/FIND-YOUR-SCHOOL/



Twin Rivers Online Enrollment

Link: <https://aeries.twinriversusd.org/onlineenrollment/>

Welcome to Aeries Online Enrollment

Twin Rivers Unified School District



Please do NOT use this application if your child is already actively enrolled in one of our schools unless directed to do so by your current school. Questions please contact your current school.

Welcome to Twin Rivers Unified School District Online Enrollment. Online enrollment allows you to quickly start the process of registering your child for school. Information about your child such as emergency contacts, medical, and language information will be collected. The online process typically takes between 20-30 minutes. If you are unable to complete the process in one sitting, you may logout and resume the process at a later time.

To use the system:

- You must have a valid address within the Twin Rivers Unified School District [boundaries](#).
 - If your address is outside district boundaries please contact [Student Services](#)
- You must have a valid email address. No email address? [Google provides free accounts](#).
- You may need to use a computer to complete this process. The Online Enrollment system does not work as well with mobile or notebook devices.

To get started registering a new student, click the [Enroll a New Student](#) button.

Once an account has been created, you can enroll another child by clicking [Enroll a New Student](#).

- Choose the correct year.
- At the [Required Information](#) click Next again.
- At the [Login](#) page, log in as an existing user.

This will allow some information that was input for the previous student to auto-fill responses for the student you are currently enrolling.

Upon completion of the online registration, the student's information is electronically sent to the school, but registration is not complete until all required documentation is verified. Please note, during the school year it may be necessary to transfer your child from one classroom to another or to another Twin Rivers Unified School District school in order to comply with the state and district laws and policies on class size.

If you need further assistance and support, contact [Student Services](#) or your home school.

Language

English Español

- Aeries Online Enrollment is designed for pre-enrolling new TK-12 students to the district. To pre-enroll your child, you will be required to create a new student enrollment account.
- Please note, this is not Aeries Parent Portal. If you have a child currently attending a school in the district, do not attempt to use your Aeries Parent Portal account login; you must create a new online pre-enrollment account.
- Upon completion of the online registration, the student's information is electronically sent to the school, but registration is not complete until all required documentation is verified.



Intradistrict Transfers

What is an Intradistrict Transfer? An Intradistrict Open Enrollment Transfer gives Twin Rivers students permission to attend a different school in the district other than the school designated by the student's established attendance area.

Intradistrict open enrollment transfers will be evaluated by the Twin Rivers Unified School District Student Services Department based upon the following criteria:

- Space availability at the requested school program or grade.
- Special program needs of the student can be met satisfactorily at the requested school.
- The parent/guardian will provide transportation for their child to and from school.
- The 2021-2022 intradistrict open enrollment transfer request process timeline is from **January 4, 2021 - March 12, 2021**.



Intradistrict Transfers: Process

The parent/guardian can print the application from the Twin Rivers Unified School District website page and return the completed form to the student's school site of attendance.

If this is for a new student entering the school district for the 2021-2022 School Year, you will need to turn in the completed application to their home school of residence.

Please communicate (by email or phone call) with the school site on how to submit the completed application.

All notices regarding the approval or denial of an intradistrict application submitted during the Open Enrollment period will be completed and mailed home to the families by June, for the 2021-2022 school year.

What can the parent/guardian do if they disagree the decision?

If the parent/guardian disagrees with the decision, they may contact the Student Services Department at (916) 566-1620.



Intradistrict Transfers: Conditions

The Intradistrict Transfer Agreement is valid for the remainder of the time the child is enrolled in the school requested as long as the request is approved.

Approval is subject to space availability.

If more requests for transfer than spaces are available at a site/grade level/program, a random unbiased lottery will take effect.

Transportation is not provided.

Parent/Guardian must return this form to the school of attendance or home school of residence if it's a brand new student to Twin Rivers.

Students transferring from one high school to another without a valid change of address may be ineligible from varsity level competition in all sports in which they competed in their previous school for one calendar year. (C.I.F. Bylaw 207.B.)

Intradistrict Transfers Application

During the time you are filing out the application, make sure to read closely at the wording in order to place the correct information accurately in the boxed areas.

Make sure last name goes first while filling out students name, write present grade and school for 20-21, grade and school of residence for 21-22, and don't forget to sign the application.

Twin Rivers
UNIFIED SCHOOL DISTRICT

INTRADISTRICT OPEN ENROLLMENT TRANSFER REQUEST
(Transfer within Twin Rivers Unified School District)

BEGINNING: 2021 to 2022 School Year Submit to current School by 3/12/21

Student Perm ID # (May need to ask school site for number) Date

Student's Name (Last, First, Middle Initial) Date of Birth Male Female

Parent/Legal Guardian Name Relationship to Student (e.g., parent, stepparent, foster parent, or guardian)

Home Address (Number, Street Address, City, State, Zip) Area code + Primary Phone #

Present School of Attendance Present Grade Primary Language

2021-2022 school year grade School of Residence for 21-22

School requested for 2021-2022 school year: 1st Choice
2nd Choice

Does your child receive Special Education Services (on an IEP)? No Yes RSP SDC Speech

The Special Education Department will be consulted for availability of services at requested school.

Why are you requesting a school other than your school of residence (home school)?

Siblings: Does the student have brothers or sisters currently enrolled at the requested school who will continue attending for the 21-22 school year?

No Yes Name: Grade:
Name: Grade:

Grades 9-12 Only: Has the student participated in a high school varsity sport? No Yes
If yes, what sport(s)

TERMS & CONDITIONS (E.C. §35160.5; B.P. 5116.1, A.R. 5116.1)

1. Permit is valid for the remainder of the time the child is enrolled in the school provided space is available
2. Approval is subject to space availability
3. If more requests for transfer than spaces are available at a site/grade level/program, a random unbiased lottery will take effect.
4. Transportation is not provided.
5. Students transferring from one high school to another without a valid change of residence may be ineligible from varsity level competition in all sports in which they competed in their previous school for one calendar year. (C.I.F. Bylaw 207.B.)
6. Parent/Guardian must return this form to the school the student is currently attending.
7. Intradistrict Open Enrollment Transfer application period is from January 4, 2021 to March 12, 2021.

I have read this Intradistrict Open Enrollment Transfer Request and understand the Terms and Conditions.
Signature of Parent/Guardian Date

**No Additional documentation required ie: attendance, grades, behavior * District Office to make final decision. Rev. 12/2/20*

TWIN RIVERS UNIFIED SCHOOL DISTRICT
Student Services Department, 5115 Dudley Blvd., McClellan, CA 95652 - (916)566-1620



Interdistrict Transfers

What is an Interdistrict Transfer? An Interdistrict transfer permit is a transfer from one school district to another school district.

Twin Rivers Unified School District has started accepting Interdistrict Transfers for the 2021-2022 school year as of January 4, 2021. At this time, interdistrict packets can be printed from our district website.

Interdistrict Transfers Forms:

- [Child Care Affidavit](#)
- [Interdistrict Packet -Hmong-](#)
- [Interdistrict application English](#)
- [Interdistrict application Spanish](#)

Once application is fully completed and all the supporting documents are included, you can email the completed application to maria.barraagan@twinriversusd.org or mail to:

Twin Rivers Unified School District
Attn : Transfers
3222 Winona Way
North Highlands, CA 95660

Note, incomplete applications or missing supporting documentation may result in a denial.

If you have any questions regarding this process, please call (916) 566-7801 or email stu.service@twinriversusd.org



Interdistrict Transfers

Required Documents:

- Completed Interdistrict transfer application along with the questionnaire.
- Most current report card
- Special Education – Copy of IEP (If applicable)

Supporting Documents Based on Reason for the Request

1. Child Care – for K-8th grade, parent and provider need to complete the Child Care Affidavit
2. Sibling Attends – proof (school attendance or transcript record of sibling(s))
3. Employment – (paystub, badge or letter from employer within district requesting)
4. Special Academic Program not offered in Twin Rivers – (Information on program or acceptance letter from requested program)
5. Completion of remaining two years - graduating senior (report card/transcript)
6. Moving to requested District-evidence that family will be moving in the next 60 days (rental agreement, house ownership document)
7. Health and Safety – (Doctor's letter, police report, bullying report)

Interdistrict Transfer Application

Common mistakes in completing the Interdistrict Transfer Agreement are...

- Make sure the current year is placed on the top of the application.
- Requested school year and grade level are correct, if request is for 21-22 school year.
- Last name of the student goes first.
- School of residence must be filled out.
- Reason needs to be checked marked and have the supporting documents based on the reason for the request, review first page of the application.
- Student is pending disciplinary action or under expulsion question needs to be answer.
- If child has IEP, IEP needs to be included when application is submitted.
- Application needs to be signed and dated.

**TWIN RIVERS UNIFIED SCHOOL DISTRICT
APPLICATION FOR INTERDISTRICT TRANSFER (GRADES K-12)**
Current School Year _____ / _____

New Application Renewal ***PLEASE PRINT CLEARLY*** Romero Open Enrollment Request

Student's Name _____ M F DOB _____ Requested School Year _____
Last, First

Parent/Guardian's Name _____ Phone Number _____ Requested Grade _____
Address (Street, City, State, Zip) _____ Email _____

Current or Last School _____ District _____
School of Residence _____ District _____
Requested School _____ District _____

*API of School of Residence _____ "to be completed for Romero Request only"

Reason(s) for the request? (Attach written documentation to justify each reason for the transfer request.)
 Specialized Program Continuing Enrollment Complete Final Two Years at Current school
 Child Care Parent Employment Sibling Health & Safety Proposed Change in Residence SARB/Probation/CPS
Other _____

Is the student currently pending disciplinary action or under an expulsion order? Yes No

Is student a foster youth? Yes No

What special services is the student receiving? (Check all that apply and attach proof of enrollment in the program)
 Gifted (GATE) Section 504 Special Education English Language Learner

If student is receiving Special Education Services, check services below. (Please attach most recent IEP.)
 Special Day (SDC) Resource (RSP) Non-Public School (NPS) Pending Assessment Services Designated Instructional

NOTE: PARTICIPATION IN SPORTS – If the pupil participates in any athletic program governed by the California Interscholastic Foundation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting an application.

BY MY SIGNATURE BELOW, I certify that to the best of my knowledge the information provided in this application is true and correct. I understand that issuance of a permit does not guarantee initial enrollment at a particular school site and that the district of attendance has discretion to determine the appropriate school site.

Legal Parent/Guardian's Signature _____ Date _____

**INTERDISTRICT ATTENDANCE PERMIT (GRADES K-12) FOR SCHOOL YEARS 20_____-20_____
(school years determined by receiving school district)**

RESIDENT SCHOOL DISTRICT: GRANTED DENIED REQUESTED SCHOOL DISTRICT: GRANTED DENIED

Reason(s) for denial: _____ Reason(s) for denial: _____

Authorized Signature (Resident School District) _____ Date _____ Authorized Signature (Requested School District) _____ Date _____

SPECIAL EDUCATION ONLY:

Authorized Signature (Resident SELPA) _____ Date _____ Authorized Signature (Requested SELPA) _____ Date _____

This application for an Interdistrict transfer and attendance, and any Interdistrict transfer permit (ITP) granted pursuant to same are governed by the terms of the Interdistrict transfer and attendance agreement entered into between the student's district of residence and district, which the student has applied to attend, including but not limited to the terms upon which an ITP may be revoked. A copy of the terms of the governing Interdistrict transfer and attendance agreement accompany this application and any resulting ITP, and are otherwise incorporated by reference.

DISTRIBUTION: *ORIGINAL – District of Residence *COPY – District of Request *COPY – Requested or Home School *COPY – Parent



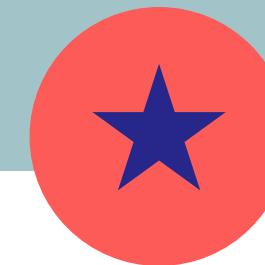
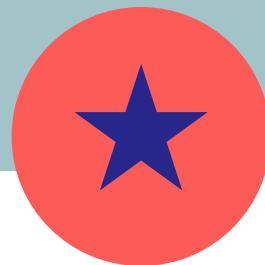
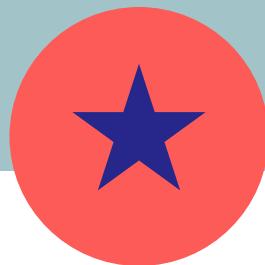
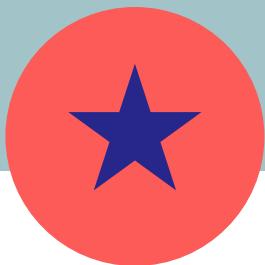
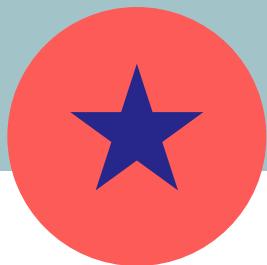
Overflow Procedures

An overflow student is one in grades K-8 for whom there is no room in the student's residence school at the time of registration. Action is taken when class sizes exceeds limits that are affected by class size funding or contractual obligations.

Based on a first-come, first-served practices, we try to place the overflow in a school close and that can accommodate the student. We work with families if sibling(s) need to stay together.

Our overflow brochures are located at school sites and on our district website under Student Services. They will answer many of your questions regarding the process and choices. We have them in the following languages: Arabic, Dari, English, Farsi, Hmong, Pashto, Russian and Spanish.

Questions & Answers (Q&A)



If you have questions regarding the processing of your application, you may inquire by sending an email to stu.service@twinriversusd.org. Please title email subject as "Intradistrict Open Enrollment.



Twin Rivers Updates & Resources: TRUSD Social Media and Stay Connected!



- District Website: <https://www.twinriversusd.org/>
- Aeries Parent Portal: <https://parent.twinriversusd.org/>
- Facebook: www.facebook.com/twinriversusd
- Instagram: www.instagram.com/twinriversusd
- Twitter: www.twitter.com/TwinRiversUSD



District Contacts & Closing Thoughts

Arts & Career Education

Phone: (916) 566-1600 ext. 33427
Website: [Link](#)

Curriculum & Instruction

Website: [Link](#)

Early Childhood Education

Phone: (916) 566-1616
Website: [Link](#)

Expanded Learning Programs (Afterschool)

Website: [Link](#)

English Learner Services

Phone: (916) 566-1600 ext. 33424
Website: [Link](#)

Family & Community Engagement

Phone: (916) 566-1788
Website: [Link](#)

Health Services

Phone: (916) 566-1600 ext. 30018
Website: [Link](#)

IT Help Desk

Phone: (916) 566-7802
Monday-Friday, 7a.m.-5p.m.
Email: TechSupport@twinriversusd.org
Website: [Link](#)

Nutrition Services

Website: [Link](#)

Special Education

Phone: (916) 566-1617
Website: [Link](#)

Student Services

Phone: (916) 566-1620
Website: [Link](#)

Twin Rivers Adult School

Phone: (916) 566-2785
Website: www.tras.edu